



LYMINGE PARISH COUNCIL - Information available

Information to be published	How information can be obtained
Who we are and what we do	
Who's who on the Council	Website, noticeboards and by emailing the Clerk.
Contact details for Parish Clerk and Councillors	Website, noticeboards and by emailing the Clerk.
Location of main Council office and accessibility details	Website, noticeboards and by emailing the Clerk.
What we spend and how we spend it	
Annual return to and report by external auditor	Website and Clerk
Annual budget and precept	Website and Clerk
List receipts and payments, VAT records, etc	Website and Clerk
Financial Standing Orders and Regulations	Website and Clerk
Grants given and received	Website and Clerk
List of current contracts awarded and value of contract	Clerk
What our priorities are and how we are doing	
Annual Report to Parish Meeting	Website and Clerk
How we make decisions	
Timetable of PC meetings and Annual Parish Meeting	Website, noticeboards and parish newsletter.
Agendas of PC meetings and Annual Parish Meeting	Website and noticeboards
Minutes of meetings	Website and Clerk
Reports presented to meetings as above	Clerk

Responses to consultation papers	Clerk
Responses to planning applications	FHDC Website Planning Portal and Clerk
Our policies and procedure	
Policies and procedures for the conduct of council business: Standing orders; committee terms of reference; delegated authority to officers; Code of Conduct; and, any policy statements	Website and Clerk
Policies and procedures for provision of services and employment of staff.	Where these exist – Clerk
Schedule of charges for the publication of information	Website and Clerk
Lists and Registers	
Assets Register	Clerk
Risk Assessment Register	Clerk
Register of members' interests	FHDC Website and Clerk
Register of members' declaration of acceptance of office	Clerk
Register of gifts and hospitality	Clerk
The services we offer	
Allotments, playing field, open spaces, play equipment, bus shelters, village greens, salt bins and seats	Website and Clerk
Additional Information	
None	

PC Website is: www.lymingeparishcouncil.org.uk

Tel: 07999 403948

Email: clerk@lymingeparishcouncil.org.uk

Correspondence Address: C/O Coach and Horses, Church Road, Lyminge CT18 8JA

SCHEDULE OF CHARGES – All information on this schedule is free.

Lyminge Parish Council Publication Scheme (revised May 2024)