

# Lyminge Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 30/04/2025</b>		
	Cash in Hand 01/04/2025		150,696.63
	<b>ADD</b> Receipts 01/04/2025 - 30/04/2025		76,174.50
	<b>SUBTRACT</b> Payments 01/04/2025 - 30/04/2025		226,871.13
			8,732.31
	<b>Cash in Hand 30/04/2025</b> (per Cash Book)		<b>218,138.82</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 30/04/2025	0.00	
	Redwood 80191132 30/04/2025	85,000.00	
	Unity Trust savings (20419189) 30/04/2025	123,147.58	
	Unity Trust current (20419105) 30/04/2025	9,991.24	
			<b>218,138.82</b>
	Less unrepresented payments		
			218,138.82
	Plus unrepresented receipts		
	<b>Adjusted Bank Balance</b>		<b>218,138.82</b>
	<b>A = B Checks out OK</b>		

**Lyminge Parish Council**  
**RECONCILIATION - Unity Trust current (20419105) 30-04-2025**

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From Accounts . . . . .	£9,991.24
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Payments not cashed . . . . .	Add . . . . .
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Receipts not entered . . . . .	Subtract . . . . .
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<b>Statement should be . . . . .</b>	<b>£9,991.24</b>
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**Lyminge Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

1 May 2025 (2025-2026)

**Administration**

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Staff costs				52,500.00	4,908.35	47,591.65	47,591.65 (90%)
2	Phone				700.00	65.86	634.14	634.14 (90%)
3	Sundries				1,300.00		1,300.00	1,300.00 (100%)
4	Expenses				1,200.00		1,200.00	1,200.00 (100%)
5	Chair's allowance				150.00		150.00	150.00 (100%)
SUB TOTAL					55,850.00	4,974.21	50,875.79	50,875.79 (91%)

**Asset maintenance**

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	General Maintenance - Annual C				10,000.00	28.00	9,972.00	9,972.00 (99%)
21	General Maintenance - Other				15,000.00	653.00	14,347.00	14,347.00 (95%)
22	Historic Preservation				2,000.00		2,000.00	2,000.00 (100%)
23	Allotments	100.00		-100.00	2,000.00		2,000.00	1,900.00 (90%)
24	Play park refurbishment				40,000.00		40,000.00	40,000.00 (100%)
SUB TOTAL		100.00		-100.00	69,000.00	681.00	68,319.00	68,219.00 (98%)

**Functions**

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Insurance				2,500.00		2,500.00	2,500.00 (100%)
7	H&S Inspections				1,200.00		1,200.00	1,200.00 (100%)
8	Meeting costs				700.00		700.00	700.00 (100%)
9	Advertising				2,000.00	1,200.00	800.00	800.00 (40%)
10	Website				500.00		500.00	500.00 (100%)
11	Training				2,000.00		2,000.00	2,000.00 (100%)
12	Community Engagement and Ev				4,000.00	178.00	3,822.00	3,822.00 (95%)
13	Climate Action (C)				4,000.00		4,000.00	4,000.00 (100%)
14	Neighbourhood Plan				1,000.00		1,000.00	1,000.00 (100%)
15	Bin emptying				1,000.00		1,000.00	1,000.00 (100%)
16	Grants				6,000.00		6,000.00	6,000.00 (100%)
17	Audits				1,000.00	210.00	790.00	790.00 (79%)
18	Subscriptions				5,000.00	1,219.11	3,780.89	3,780.89 (75%)
19	Election				749.00		749.00	749.00 (100%)
SUB TOTAL					31,649.00	2,807.11	28,841.89	28,841.89 (91%)

**Precept**

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Precept		76,174.50	76,174.50	152,349.00		152,349.00	228,523.50 (150%)

**Lyminge Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

1 May 2025 (2025-2026)

SUB TOTAL	76,174.50	76,174.50	152,349.00	152,349.00	228,523.50 (150%)
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**Receipts**

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
25	Interests	4,000.00		-4,000.00				-4,000.00 (-100%)
26	Rent	50.00		-50.00				-50.00 (-100%)
SUB TOTAL		4,050.00		-4,050.00				-4,050.00 (-100%)

**Summary**

NET TOTAL	4,150.00	76,174.50	72,024.50	308,848.00	8,462.32	300,385.68	372,410.18 (118%)
V.A.T.					269.99		
GROSS TOTAL		76,174.50			8,732.31		

# Lyminge Parish Council

1 May 2025 (2025-2026)

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Staff costs	02/04/2025		Unity Trust current (		NEST	NEST	X	100.87		100.87
2	Staff costs	02/04/2025		Unity Trust current (		NEST	NEST	X	33.60		33.60
3	Phone	16/04/2025		Unity Trust current (		O2	O2	S	65.86	13.17	79.03
9	Staff costs	22/04/2025		Unity Trust current (		HMRC	HMRC	X	678.79		678.79
4	Subscriptions	22/04/2025		Unity Trust current (		Annual KALC subscription	Kent Association of Local C	S	987.11	197.42	1,184.53
5	Subscriptions	22/04/2025		Unity Trust current (		Scribe	Scribe	S	91.00	18.20	109.20
6	Subscriptions	22/04/2025		Unity Trust current (		DM Payroll Service	DM Payroll Service	X	132.00		132.00
8	Advertising	22/04/2025		Unity Trust current (		Newsletter	The Lyminge Association	X	1,200.00		1,200.00
7	General Maintenance - Other	22/04/2025		Unity Trust current (		Porter key reimbursement	Lyminge Methodist Church	X	503.00		503.00
14	Staff costs	25/04/2025		Unity Trust current (		Salary payment	LPC employee 5	X	548.10		548.10
15	Staff costs	25/04/2025		Unity Trust current (		Salary payment	LPC employee 1	X	980.59		980.59
16	Staff costs	25/04/2025		Unity Trust current (		Salary payment	LPC employee 4	X	417.60		417.60
10	Community Engagement and E	25/04/2025		Unity Trust current (		Silent disco kit	Purple Chillli LTD	S	178.00	35.60	213.60
11	Audits	25/04/2025		Unity Trust current (		Internal Audit fee	Lionel Robbins	X	210.00		210.00
17	Staff costs	25/04/2025		Unity Trust current (		Salary payment	LPC employee 3	X	2,148.80		2,148.80
12	General Maintenance - Annual	25/04/2025		Unity Trust current (		Grounds Maintenance	Harmer and Sons	S	28.00	5.60	33.60
13	General Maintenance - Other	25/04/2025		Unity Trust current (		Tree works	Spearpoint	X	150.00		150.00
18	Subscriptions	30/04/2025		Unity Trust current (		Unity Trust service charge	Unity Bank	X	9.00		9.00
Total									8,462.32	269.99	8,732.31

Lyminge Parish Council  
RECEIPTS LIST

1 May 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1	Precept	03/04/2025		Unity Trust current (		Precept	Folkestone and Hythe Distr	X	76,174.50		76,174.50
Total									76,174.50		76,174.50

**Lyminge Parish Council**  
**SUMMARY OF VAT POSITION AS AT 30/04/2025**

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Brought Forward	
Receipts	<hr/>
Sub Total	
Payments	£269.99
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<b>Bal. carry/fwd.</b>	<b>-£269.99</b>