

Lyminge Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/03/2025			
	Cash in Hand 01/04/2024		81,691.16
	ADD Receipts 01/04/2024 - 31/03/2025		251,876.57
	SUBTRACT Payments 01/04/2024 - 31/03/2025		333,567.73
			182,871.10
A	Cash in Hand 31/03/2025 (per Cash Book)		150,696.63
	Cash in hand per Bank Statements		
	Petty Cash	31/03/2025	0.00
	Unity Trust current (20419105)	31/03/2025	2,549.05
	Unity Trust savings (20419189)	31/03/2025	63,147.58
	Redwood 80191132	31/03/2025	85,000.00
			150,696.63
	Less unrepresented payments		
			150,696.63
	Plus unrepresented receipts		
B	Adjusted Bank Balance		150,696.63
	A = B Checks out OK		

Lyminge Parish Council
RECONCILIATION - Unity Trust current (20419105) 31-03-2025

From Accounts	£2,549.05
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Payments not cashed	Add
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Receipts not entered	Subtract
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Statement should be	£2,549.05
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Lyminge Parish Council
RECONCILIATION - Unity Trust savings (20419189) 31-03-2025

From Accounts	£63,147.58
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Payments not cashed	Add
Receipts not entered	Subtract

Statement should be	£63,147.58
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Lyminge Parish Council

31 March 2025 (2024 - 2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
151	Clerk's mobile	17/03/2025		Unity Trust current (O2	O2	S	61.28	12.26	73.54
152	Subscriptions	24/03/2025		Unity Trust current (Scribe	Scribe	S	91.00	18.20	109.20
153	Bin emptying	24/03/2025		Unity Trust current (Sundries FHDC	Folkestone and Hythe Distr	S	149.64	29.93	179.57
154	Meeting costs	24/03/2025		Unity Trust current (Room hire	Etchinghill Village Hall	X	192.00		192.00
155	Maintenance and groundworks	24/03/2025		Unity Trust current (Play park seat replacement	Kompan	S	157.00	31.40	188.40
156	Staff costs	24/03/2025		Unity Trust current (PAYE	HMRC	X	776.15		776.15
157	Salaries	25/03/2025		Unity Trust current (Salary payment	LPC employee 3	X	1,437.97		1,437.97
158	Salaries	25/03/2025		Unity Trust current (Salary payment	LPC employee 1	X	980.59		980.59
159	Salaries	25/03/2025		Unity Trust current (Salary payment	LPC employee 4	X	57.18		57.18
160	Salaries	25/03/2025		Unity Trust current (Salary payment	LPC employee 5	X	522.00		522.00
162	Expenses	31/03/2025		Unity Trust current (Expenses	LPC employee 3	X	385.95		385.95
165	WFH allowance	31/03/2025		Unity Trust current (WFH allowance	LPC employee 1	X	208.00		208.00
166	WFH allowance	31/03/2025		Unity Trust current (WFH allowance	LPC employee 3	X	48.00		48.00
168	Subscriptions	31/03/2025		Unity Trust current (Unity Bank service charge	Unity Bank	X	7.35		7.35
161	Maintenance and groundworks	31/03/2025		Unity Trust current (Allotment maintenance	Panavista Groundworks	X	1,600.00		1,600.00
163	Maintenance and groundworks	31/03/2025		Unity Trust current (LVH Survey and plans	David Haime	X	580.00		580.00
164	Community Engagement and E	31/03/2025		Unity Trust current (Parish on Parade	Risk Medical Rescue	X	675.00		675.00
167	Maintenance and groundworks	31/03/2025		Unity Trust current (Expenses	LPC employee 1	X	342.91		342.91
Total									8,272.02	91.79	8,363.81

Lyminge Parish Council

31 March 2025 (2024 - 2025)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
13	VAT refund	14/03/2025		Unity Trust current (VAT refund	HMRC	R		23,645.72	23,645.72
14	Maintenance and groundworks	31/03/2025		Unity Trust current (LVH Survey and plans	Lyminge Village Hall	X	80.00		80.00
16	Interests	31/03/2025		Unity Trust savings (Credit interest	Unity Bank	X	318.85		318.85
15	Grants for Neighbourhood Plan	31/03/2025		Unity Trust current (Grant	Groundwork R/C	X	-4,375.00		-4,375.00
							Total		-3,976.15	23,645.72	19,669.57

Lyminge Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

31 March 2025 (2024 - 2025)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				35,000.00	30,178.14	4,821.86	4,821.86 (13%)
2	Employer pension				1,000.00	1,452.78	-452.78	-452.78 (-45%)
3	Clerk's mobile				630.00	661.40	-31.40	-31.40 (-4%)
4	WFH allowance				624.00	568.00	56.00	56.00 (8%)
5	Expenses				1,375.00	1,290.19	84.81	84.81 (6%)
9	Sundries				650.00	673.38	-23.38	-23.38 (-3%)
17	Chair's allowance				150.00		150.00	150.00 (100%)
33	Staff costs				5,000.00	7,230.61	-2,230.61	-2,230.61 (-44%)
SUB TOTAL					44,429.00	42,054.50	2,374.50	2,374.50 (5%)

Asset maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
18	Maintenance and groundworks		80.00	80.00	14,020.83	8,639.72	5,381.11	5,461.11 (38%)
19	Repairs and replacements				58,000.00	89,882.63	-31,882.63	-31,882.63 (-54%)
23	Public realm improvements							(N/A)
SUB TOTAL			80.00	80.00	72,020.83	98,522.35	-26,501.52	-26,421.52 (-36%)

Functions

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Insurance				1,518.38	1,518.38		(0%)
7	Meeting costs				500.00	723.00	-223.00	-223.00 (-44%)
8	Newsletter/advertising				1,681.62	1,448.00	233.62	233.62 (13%)
10	Bin emptying				900.00	299.28	600.72	600.72 (66%)
11	Training				2,000.00	996.12	1,003.88	1,003.88 (50%)
12	Website				700.00	1,553.67	-853.67	-853.67 (-121%)
13	Audit				600.00	1,848.67	-1,248.67	-1,248.67 (-208%)
14	Subscriptions				1,100.00	4,341.91	-3,241.91	-3,241.91 (-294%)
15	Health and Safety inspections				1,000.00	947.80	52.20	52.20 (5%)
16	Grants and donations				7,600.00	7,730.00	-130.00	-130.00 (-1%)
20	Small scale environmental projec				5,000.00		5,000.00	5,000.00 (100%)
21	Election							(N/A)
22	Neighbourhood Plan				10,000.00	9,370.25	629.75	629.75 (6%)
24	Future projects				5,000.00		5,000.00	5,000.00 (100%)
30	Legal fees				499.17	499.17		(0%)
34	Community Engagement and Ev				5,000.00	1,578.00	3,422.00	3,422.00 (68%)
37	CIL expenditure							(N/A)
SUB TOTAL					43,099.17	32,854.25	10,244.92	10,244.92 (23%)

Lyminge Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

31 March 2025 (2024 - 2025)

Precept		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Code	Title							
29	Precept	152,349.00	152,349.00					(0%)
SUB TOTAL		152,349.00	152,349.00					(0%)

Receipts		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Code	Title							
25	Interests	2,800.00	4,098.64	1,298.64		-1,928.24	1,928.24	3,226.88 (115%)
26	Allotments	100.00		-100.00				-100.00 (-100%)
27	Grants for Neighbourhood Plan	10,000.00		-10,000.00				-10,000.00 (-100%)
28	Jubilee Field hire	100.00		-100.00				-100.00 (-100%)
31	Rent payment		100.00	100.00				100.00 (N/A)
32	CIL	9,491.75	41,603.21	32,111.46		-9,491.75	9,491.75	41,603.21 (438%)
35	Donations		10,000.00	10,000.00				10,000.00 (N/A)
36	Grants		20,000.00	20,000.00				20,000.00 (N/A)
38	VAT refund							(N/A)
SUB TOTAL		22,491.75	75,801.85	53,310.10		-11,419.99	11,419.99	64,730.09 (287%)

Summary

NET TOTAL	174,840.75	228,230.85	53,390.10	159,549.00	162,011.11	-2,462.11	50,927.99 (15%)
V.A.T.		23,645.72			20,859.99		
GROSS TOTAL		251,876.57			182,871.10		

Lyminge Parish Council
SUMMARY OF VAT POSITION AS AT 31/03/2025

Brought Forward	
Receipts	<u>£23,645.72</u>
Sub Total	£23,645.72
Payments	<u>£20,859.99</u>
Bal. carry/fwd.	£2,785.73