

Lyminge Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 28/02/2025		
	Cash in Hand 01/04/2024		81,691.16
	ADD Receipts 01/04/2024 - 28/02/2025		232,207.00
	SUBTRACT Payments 01/04/2024 - 28/02/2025		313,898.16
			174,507.29
A	Cash in Hand 28/02/2025 (per Cash Book)		139,390.87
	Cash in hand per Bank Statements		
	Petty Cash	28/02/2025	0.00
	Unity Trust current (20419105)	28/02/2025	6,562.14
	Unity Trust savings (20419189)	28/02/2025	47,828.73
	Redwood 80191132	28/02/2025	85,000.00
			139,390.87
	Less unrepresented payments		
			139,390.87
	Plus unrepresented receipts		
B	Adjusted Bank Balance		139,390.87
	A = B Checks out OK		

Lyminge Parish Council
RECONCILIATION - Unity Trust current (20419105) 28-02-2025

From Accounts	£6,562.14
---------------------	-----------

Payments not cashed	Add
---------------------------	-----------

Receipts not entered	Subtract
----------------------------	----------------

Statement should be	£6,562.14
----------------------------------	------------------

Lyminge Parish Council
RECONCILIATION - Unity Trust savings (20419189) 28-02-2025

From Accounts	£47,828.73
---------------------	------------

Payments not cashed	Add
Receipts not entered	Subtract

Statement should be	£47,828.73
----------------------------------	-------------------

Lyminge Parish Council

1 March 2025 (2024 - 2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
141	Clerk's mobile	17/02/2025		Unity Trust current (O2	O2	S	59.62	11.92	71.54
142	Salaries	25/02/2025		Unity Trust current (Salary payment	LPC employee 1	X	980.59		980.59
143	Salaries	25/02/2025		Unity Trust current (Salary payment	LPC employee 3	X	1,492.06		1,492.06
144	Salaries	25/02/2025		Unity Trust current (Salary payment	LPC employee 4	X	313.30		313.30
145	Meeting costs	25/02/2025		Unity Trust current (Room hire	Etchinghill Village Hall	X	26.00		26.00
146	Subscriptions	25/02/2025		Unity Trust current (Scribe	Scribe	S	91.00	18.20	109.20
147	Staff costs	25/02/2025		Unity Trust current (Staff costs	HMRC	X	664.39		664.39
148	Employer pension	27/02/2025		Unity Trust current (NEST	NEST	X	33.60		33.60
149	Employer pension	27/02/2025		Unity Trust current (NEST	NEST	X	106.44		106.44
150	Subscriptions	28/02/2025		Unity Trust current (Unity Bank service charge	Unity Bank	X	8.70		8.70
Total									3,775.70	30.12	3,805.82

Lyminge Parish Council

1 March 2025 (2024 - 2025)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
								Total			

Lyminge Parish Council

Summary of Receipts and Payments

1 March 2025 (2024 - 2025)

All Cost Centres and Codes

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				35,000.00	27,180.40	7,819.60	7,819.60 (22%)
2	Employer pension				1,000.00	1,452.78	-452.78	-452.78 (-45%)
3	Clerk's mobile				630.00	600.12	29.88	29.88 (4%)
4	WFH allowance				624.00	312.00	312.00	312.00 (50%)
5	Expenses				1,375.00	904.24	470.76	470.76 (34%)
9	Sundries				650.00	673.38	-23.38	-23.38 (-3%)
17	Chair's allowance				150.00		150.00	150.00 (100%)
33	Staff costs				5,000.00	6,454.46	-1,454.46	-1,454.46 (-29%)
SUB TOTAL					44,429.00	37,577.38	6,851.62	6,851.62 (15%)

Asset maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
18	Maintenance and groundworks				14,020.83	5,959.81	8,061.02	8,061.02 (57%)
19	Repairs and replacements				58,000.00	89,882.63	-31,882.63	-31,882.63 (-54%)
23	Public realm improvements							(N/A)
SUB TOTAL					72,020.83	95,842.44	-23,821.61	-23,821.61 (-33%)

Functions

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Insurance				1,518.38	1,518.38		(0%)
7	Meeting costs				500.00	531.00	-31.00	-31.00 (-6%)
8	Newsletter/advertising				1,681.62	1,448.00	233.62	233.62 (13%)
10	Bin emptying				900.00	149.64	750.36	750.36 (83%)
11	Training				2,000.00	996.12	1,003.88	1,003.88 (50%)
12	Website				700.00	1,553.67	-853.67	-853.67 (-121%)
13	Audit				600.00	1,848.67	-1,248.67	-1,248.67 (-208%)
14	Subscriptions				1,100.00	4,431.64	-3,331.64	-3,331.64 (-302%)
15	Health and Safety inspections				1,000.00	947.80	52.20	52.20 (5%)
16	Grants and donations				7,600.00	7,730.00	-130.00	-130.00 (-1%)
20	Small scale environmental projec				5,000.00		5,000.00	5,000.00 (100%)
21	Election							(N/A)
22	Neighbourhood Plan				10,000.00	9,370.25	629.75	629.75 (6%)
24	Future projects				5,000.00		5,000.00	5,000.00 (100%)
30	Legal fees				499.17	499.17		(0%)
34	Community Engagement and Ev				5,000.00	903.00	4,097.00	4,097.00 (81%)
37	CIL expenditure							(N/A)
SUB TOTAL					43,099.17	31,927.34	11,171.83	11,171.83 (25%)

Lyminge Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

1 March 2025 (2024 - 2025)

Precept		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Code	Title							
29	Precept	152,349.00	152,349.00					(0%)
SUB TOTAL		152,349.00	152,349.00					(0%)

Receipts		Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Code	Title							
25	Interests	2,800.00	3,779.79	979.79		-1,928.24	1,928.24	2,908.03 (103%)
26	Allotments	100.00		-100.00				-100.00 (-100%)
27	Grants for Neighbourhood Plan	10,000.00	4,375.00	-5,625.00				-5,625.00 (-56%)
28	Jubilee Field hire	100.00		-100.00				-100.00 (-100%)
31	Rent payment		100.00	100.00				100.00 (N/A)
32	CIL	9,491.75	41,603.21	32,111.46		-9,491.75	9,491.75	41,603.21 (438%)
35	Donations		10,000.00	10,000.00				10,000.00 (N/A)
36	Grants		20,000.00	20,000.00				20,000.00 (N/A)
SUB TOTAL		22,491.75	79,858.00	57,366.25		-11,419.99	11,419.99	68,786.24 (305%)

Summary

NET TOTAL	174,840.75	232,207.00	57,366.25	159,549.00	153,927.17	5,621.83	62,988.08 (18%)
V.A.T.					20,580.12		
GROSS TOTAL		232,207.00			174,507.29		

Lyminge Parish Council
SUMMARY OF VAT POSITION AS AT 01/03/2025

Brought Forward

Receipts

Sub Total

Payments

£20,580.12

Bal. carry/fwd.

-£20,580.12