

[Lyminge Parish Council](#)

Minutes of Lyminge Parish Council Finance and Administration Committee Meeting.  
Held on Monday 7th April 2025 in Lyminge Village Hall

**Present:** Cllrs Harrison, Cllr Hall, Cllr Baldwin, Cllr Pottage

**In attendance:** Barbara Winham (Assistant to LPC) and two members of the public.

**04.01 Apologies:** Cllr Arnold, Cllr King

**Declarations of interest:** None

**04.02 Minutes:**

[Motion - To approve the minutes of 3 March 2025.](#)

Proposed: Cllr Hall | Seconded: Cllr Harrison | Motion passed.

**04.03 Monthly accounts:**

**04.03.1** The circulated documents were discussed, councillors raised questions regarding the monthly accounts and asked for a full finance meeting with the Clerk.

**04.05 Correspondence:**

It was noted that the internal audit took place on 1st April 2025, audit report due 9th April 2025.

The Chair read the Finance report.

It was noted the End of Year Finance will be discussed at the next Full Council Meeting.

**04.06 Date of next meeting:** 6th May 2025

Meeting closed at 19:14

Signed: \_\_\_\_\_ Chair (Date \_\_/\_\_/25)