

[Lyminge Parish Council](#)

Draft Minutes of Lyminge Parish Council Finance and Administration Committee Meeting.  
Held on Monday 6th January 2025 in Lyminge Village Hall

**Present:** Cllrs Arnold, King and Harrison.

**In attendance:** Chani Sanger (Clerk) and two members of the public.

**01.01 Election of chair for the duration of the meeting:**

[Motion - To approve Cllr Harrison as chair for the meeting..](#)

Proposed: Cllr Arnold | Seconded: Cllr King | Motion passed.

**Apologies:** Cllr Trayner

**Declarations of interest:** None

**01.02 Minutes:**

[Motion - To approve the minutes of 2 December 2024.](#)

Proposed: Cllr Arnold | Seconded: Cllr King | Motion passed.

**01.03 Monthly accounts:**

**01.03.1** The following documents were circulated, for information only, ahead of the meeting:

- Current account bank reconciliation, savings account reconciliation, all bank accounts reconciliation, banking summary report, itemised payments and itemised receipts. The clerk explained each report including the issue with the summary report that was mentioned in a previous meeting.

**01.04 25/26 Budget:**

**01.04.1** Councillors discussed the draft budget for the 25-26 financial year. Councillors noted that Mount Pleasant and bench replacement both needed to be included. It was noted that FHDC has a bench policy that LPC could potentially replicate for the parish. Councillors noted that it is important to liaise with residents of Mount Pleasant on the use of what was the play park.

**01.04.2** It was noted that the budget should be as clear as possible so that parishioners can see what the planned projects for the year are.

[Motion - To recommend the draft budget to the Full Council ensuring provisions for Mount Pleasant. .](#)

Proposed: Cllr Harrison | Seconded: Cllr Arnold | Motion passed.

**01.05 Correspondence:** None

**01.06 Date of next meeting:** 3rd February

Meeting closed at 19:17

Signed: \_\_\_\_\_ Chair (Date \_\_/\_\_/25)