

DRAFT Minutes of Lyminge Parish Council Full Council Meeting.
Held on Monday 9th September 2024 in Lyminge Methodist Church.

09.01 Present: Cllrs Arnold, Fuller, Wake-Smith, Fagg, Trayner, McWhinnie, Heywood and Rising.

In attendance: Chani Sanger (Clerk), Cllrs Martin and Hollingsbee (FHDC) and one member of the public.

Welcome and apologies: Cllrs Sage and King and Cllr Susan Carey (KCC).

Declarations of interest: None

09.02 Minutes:

Councillors asked whether footnotes could be added to minutes to note where actions have been taken.

[Motion - To approve the minutes of 12 August.](#)

Proposed: Cllr Rising | Seconded: Cllr McWhinnie | Motion passed

09.03 Public open session:

09.03.1 Cllrs Martin and Hollingsbee gave reports relating to Folkestone and Hythe District Council (see appendix)

09.03.2 Parishioners attended to ask about the neighbourhood plan, FHDC's call for development sites and whether the parish council will publish an official stance on further development in the parish.

09.04 Finance and Administration Committee:

09.04.1 Update from committee chair on actions since the last meeting:

It was confirmed that the CIL monies had now been received, along with the associated interest. A donation of £10,000 was received from the Paul Tory Foundation. The donation is to be put towards the Meriden Park refurbishment.

09.04.2 Banking

As part of the agenda pack, the rates and access information of four banks was circulated to councillors with the intention of the council opening a savings account. The Redwood account was favoured.

[Motion - To call an extraordinary meeting ahead of the Finance and Administration committee meeting on 07.10.24 and for the following information to go out ahead of that meeting:](#)

- [A financial forecast of the council's monthly expenditure and projected expenditure.](#)
- [A calculation setting out what the council can afford to put away and for how long.](#)
- [A forecast of the council's projected income.](#)

Proposed: Cllr Fuller | Seconded: Cllr Fagg | Motion passed

09.04.3 To consider the expenditure of £70 + VAT for Councillor Sage to attend play park inspections training.

[Motion - The council resolved that the expenditure was not justified, however if Councillor Sage would like to book the training via the council, at his own expense, this would be permitted.](#)

Proposed: Cllr Fuller | Seconded: Cllr Fagg | Motion passed

09.05 Personnel:

It was noted that the contract being approved was a base contract that would be individualised based on the employee.

[Motion - To approve the base contract](#)

Proposed: Cllr Fuller | Seconded: Cllr Heywood | Motion passed

09.06 Future Plans Survey:

Councillors discussed the 'Future Plans Survey' and requested more time to research the topics. Councillors are to send their information and options to the Clerk to be compiled and submitted.

09.07 Information and correspondence:

It was noted that the asset register still needs to be updated. The current asset register will be circulated and councillors will assist in ensuring that it is up to date.

Date of next meeting: 14th October

Meeting closed at 20:37

Signed:

_____ Chair (Date __/__/24)

Appendix:

Councillor Elaine Martin (FHDC)

Recycling

F&HDC have launched a new campaign called Raise the Rate which aims to improve the district's current recycling rate of 44.6% by encouraging residents to be extra careful about putting the right things in the correct bins. As part of the campaign an A-Z guide for recycling and waste page has been launched along with details for recycling and waste resources. See F&HDC's website for details

Transport Consultation

A consultation is underway by Kent County Council until October 8th 2024 concerning its statutory Local Transport Plan. All the details of the draft Local Transport Plan and how to respond are on the KCC webpage at www.kent.gov.uk/ltp5. The Local Transport Plan sets out KCC's priorities for transport investment in the county as whole and across the district. The Local Transport Plan will help our council make the case to secure funding for these improvements over time.

Sibton Meadows

Sibton Meadows is being advertised on a camping website and motorhomes and tents have been seen on it. I have been in touch with the Enforcement Officer and asked him to investigate this. The Enforcement Officer told me that under The Town and Country Planning Act the use of land for a recreational campsite for not more than 60 days in a year is permitted. Therefore, as long as the field isn't used for more than 60 days in a year, it is not in breach of planning control.

Autumn and Winter Well events

The District is facilitating both the Autumn Well Event and the Winter Well Event again this year. The Autumn Well Event is being held on the 20th September at Age UK Hythe, Lyminge and Ashford, Sanford House, Stade Street, Hythe, CT21 6BD between 10am and 1pm. The Winter Well Event is being held on 27th November at South Kent Community Church, Castle Hill Avenue, Folkestone CT20 2QR between 10am and 1 pm. These events are a one stop shop morning providing advice and help from a range of agencies.

North Downs Forum

At the recent North Downs Forum, the draft of the updated Corporate Plan for 2025 – 2030 was discussed. This enabled people to formulate their thoughts on it ready to respond to the consultation. As a reminder, consultation on the Corporate Plan is open until the 27th

September and it is important that you share your views on it so we can get a cross district view on its contents.

Reach the Beach

“Reach the Beach”, the free summer bus service from Folkestone West station to the Harbour Arm, has now ended. It was amazingly successful with a total of 13,683 passengers using the service. Many of these users were visitors to the District boosting tourism in the area.

Otterpool Park

Negotiations are still ongoing to find a strategic partner for the development. Talks with Homes England continue as well as with other interested parties.

Annual Canvas

F&HDC are launching their annual canvas in October and November for 2024. This is a legal requirement to make sure the electoral register is accurate and up to date every year. Please check and make sure your details are correct if you are contacted to do so.

Councillor Jenny Hollingsbee (FHDC)

Rural Prosperity Fund – Some good news for Etchinghill Village Hall who have been awarded £30,000 to build an extension to the village hall and community groups equipment area, freeing up space for installation of a stage and a green room. In addition, both Elaine and I have contributed £500 from our Ward Budget towards new fireproof curtains which have recently been fitted.

Annual Canvass – FHDC have just started the annual canvass, a statutory requirement, to ensure the electoral register is up-to-date. Residents will either receive an email about this or – if the council does not have your email address – a paper form through your letterbox. Households should read the instructions carefully as there may not be a need to respond. More information about the process can be [found on the council's website](#).

My Community Voice – (Kent Police local Policing team) Book your Fraud Protect Presentation - The Fraud Prevent and Protect Officer is keen to give presentations to organisations and community groups on how to protect yourselves from the threat of Scams and avoid criminals stealing your money. These can be tapered for the needs and requirements of any group and can be booked for anytime in the future. If you are part of or in charge of any groups, including businesses that would benefit from this input, then please contact Stephen Kelly at the following email address – Stephen.kelly@kent.police.uk

Ticket Fraud Many of you may have been unsuccessful in obtaining tickets for next year's Oasis concerts. It is important now if you are looking online for tickets being sold second hand that you do not end up "looking back in anger" from buying fake Oasis tickets. Criminals will see this as a wonderful opportunity to advertise fake tickets for sale via social media etc. Be vigilant, avoid clicking on suspicious links and only ever use authorised ticket agents to buy tickets. For further information on ticket fraud visit the Action fraud Website - Ticket fraud | Action Fraud.

Radnor Lodge Tea Room – FHDC is seeking offers from interested parties wanting to take on the Radnor Lodge tea room in Folkestone. The lease contract allows trading from the tearoom between 9am and 7pm every day and permits the selling of hot (warmed through only) and cold food, non-alcoholic beverages, and ice cream (or any combination of these). For further information contact mhairi.richards@folkestone-hythe.gov.uk

Councillor Susan Carey (KCC)

Whilst we must wait till the October budget to see what the new government will fund and what it will not, there has already been one policy announcement about Adult Social Care funding. The government confirmed in Fixing the Foundations that it will not be proceeding with adult social care funding change that would have put a cap on care costs. This reform, which would have combined a cap of £86,000 on lifetime care costs with a more generous means test, was due to be implemented in October 2025. With so many of us living into frail old age, more families are being expected to meet care costs and it's a shame to see this attempt to share the burden more fairly is not going ahead as planned.

KCC's Director of Public Health is urging those eligible to take up vaccinations for protection from flu and COVID 19. The effectiveness of vaccines wanes over time so topping up is important especially for the vulnerable such as the elderly and those with underlying health conditions.

Those qualifying for the flu vaccination from 1 September 2024 are:

- all children aged 2 or 3 years on 31 August 2024
- primary school-aged children, from Reception to Year 6
- secondary school-aged children, from Year 7 to Year 11
- all children in clinical risk groups aged from 6 months to under 18 years
- pregnant women

Those qualifying for the flu vaccination from October 2024 include:

- adults aged 65 years and over
- those aged 18 years to under 65 years in clinical risk groups (as defined by the Green Book, Influenza Chapter 19). This includes pregnant women, individuals with chronic heart, kidney or liver disease, diabetes, or a weakened immune system (immunosuppression)
- those in long-stay residential care homes

- carers in receipt of carer's allowance, or those who are the main carer of an elderly or disabled person
- close contacts of immunocompromised individuals
- frontline workers in a social care setting without an employer-led occupational health scheme

Those qualifying for the COVID-19 vaccination this Autumn are:

- adults aged 65 years and over
- residents in a care home for older adults
- individuals aged 6 months to 64 years in a clinical risk group (as defined in tables 3 or 4 in the COVID-19 chapter of the Green Book). Pregnant women are included in this clinical risk group
- frontline NHS and social care workers and those working in care homes for older people

There are several KCC consultations under way on a variety of topics including the Transport Plan for Kent. Please do make your views known at Let's Talk Kent <https://letstalk.kent.gov.uk>