

Draft minutes of Lyminge Parish Council Full Council Meeting.
Held on Monday 12th August 2024 in Lyminge Methodist Church.

08.01 Present: Cllrs Arnold, Fuller, and Rising, Sage and Huntley

In attendance: Chani Sanger (Clerk), Cllr Hollingsbee (FHDC) and two members of the public.

Welcome and apologies: Cllrs King, Fagg, Heywood, Trayner, McWhinnie and Wake-Smith.
Apologies also received from Cllrs Carey (KCC) and Martin (FHDC).

Declarations of interest: None

08.02 Minutes:

08.02.1 15 June and 8 July 2024

[Motion - To approve both sets of minutes as accurate.](#)

Proposed: Cllr Huntley | Seconded: Cllr Fuller | Motion passed

08.03 Public open session: None

08.04 Finance and Administration Committee:

08.04.1 Update from committee chair on actions since the last meeting:

It was confirmed that the minutes approved at the previous meeting are on the website.

It was noted that due to the departure of the RFO, only the Clerk and Cllr Arnold are able to access the bank. Cllr Fuller will be able to access shortly but it was suggested that another member of the council be added.

[Motion - To add Cllr Rising as a signatory \(Unity Trust account\).](#)

Proposed: Cllr Arnold | Seconded: Cllr Fuller | Motion passed

It was noted that outstanding payments had been paid and that **the Clerk should look into whether the late payments will impact future audits.** The council should also be aware of any late fees.

08.04.2 Meriden Park

[Motion - To approve the recommendation from F+A to meet the cost of the Meriden Park from council funds unless CIL money becomes available in which case CIL money should be used towards the cost.](#)

Proposed: Cllr Rising | Seconded: Cllr Fuller | Motion passed

08.05 Rhodes Minnis Play Park:

Cllr Sage arrived.

08.05.1 It was noted that following on from the Meriden Park refurbishment, the council would like to consider Rhodes Minnis play park as the next park to be refurbished.

Several points were discussed:

- What is the demographic in Rhodes Minnis?

- What proportion of the Rhodes Minnis population is children?
- What steps were taken for the Etchinghill refurbishment and would the same steps be taken for Rhodes Minnis?
- How would the council go about a public consultation? **Clerk to add information to newsletter**
- Planning permission may be required
- To hold a community meeting in late September/early October.
[Motion - To approve hosting a community meeting with the intention of liaising with Rhodes Minnis residents regarding the refurbishment of Rhodes Minnis play park and for Cllr Sage to lead.](#)
 Proposed: Cllr Fuller | Seconded: Cllr Rising | Motion passed

08.06 Tree Management Policy:

08.06.1 It was noted that there should be a footnote added to the policy to explain that reference to 'urban' areas reflects areas in the parish that are more developed i.e Lyminge as opposed to areas of the parish that are especially rural i.e Rhodes Minnis.

08.06.2 [Motion: To approve the Tree Management Policy subject to the addition of the footnote referenced above.](#)

Proposed: Cllr Fuller | Seconded: Cllr Rising | Motion passed

08.06.3 [Motion: To add the Tree Management Policy to the terms of reference of the Climate Action committee.](#)

Proposed: Cllr Fuller | Seconded: Cllr Rising | Motion passed

08.07 Information and correspondence:

Cllr Hollingsbee noted that a resident had been in touch regarding an overgrown hedge in Woodland Road/Brady Road. The hedge is privately owned but is impacting the path. Councillors noted that this will be looked into.

Date of next meeting: 9th September

Meeting closed at 19:35

Signed: _____ Chair (Date __/__/24)