

LYMINGE PARISH COUNCIL

THIS IS THE AGENDA FOR
THE ANNUAL MEETING OF THE ABOVE PARISH COUNCIL TO BE HELD ON
TUESDAY 20TH MAY IN LYMINGE VILLAGE HALL
STARTING AT 7:00PM.
YOU ARE HEREBY SUMMONED TO ATTEND.

1. To receive nominations to allow the election of a Chairman

2. To receive nominations to allow the election of a Vice-Chairman

3. Welcome, apologies and declarations of interest

Members of the Council should declare any interests which fall under the following categories:

- a. Disclosable pecuniary interest (DPI)
- b. Other significant interest (OSI)
- c. Voluntary announcement of other interests.

4. Public open session including reports from external groups/members

Any member of the public who wishes to speak must make their intention known at the beginning of the meeting.

5. Planning Applications

- To consider the following planning applications:

Reference	Proposal	Location
25/0741/FH	Retrospective application for the retention of porch to rear elevation.	WOODLAND FARM, WOODLAND ROAD, LYMINGE, FOLKESTONE, CT18 8DW
25/0772/FH	Retrospective listed building consent for the retention of porch to rear elevation.	WOODLAND FARM, WOODLAND ROAD, LYMINGE, FOLKESTONE, CT18 8DW
25/0525/FH	Mobile Catering Van	Station Road Car Park, The Sidings, 7-9 Station Road, Lyminge, CT18 8HS
25/0338/FH	Change of use of barn for the holding of events including weddings and community uses together with associated parking and outside space.	Longage Manor Farm, Longage Hill, Lyminge, CT18 8HB

6. Policies

- To review the following policies:
 1. Financial Regulations
 2. Standing Orders
 3. Code of Conduct
 4. Committee and Working Group

7. Committees

- To review the following committees including status, terms of reference and membership:
 1. Finance and Administration
 2. Planning and Licencing
 3. Community Engagement and Events
 4. Neighbourhood Plan
 5. Climate Action
 6. Personnel and HR
- To review the addition of any new committees including their terms of reference and membership.
- To consider and approve dates and venues of meetings from May onwards for those committees not already decided.
- To receive nominations for the election of committee chairs.
- To consider membership to the following outside bodies and any others suggested during discussion:
 1. The Lyminge Association
 2. Etchinghill Residents' Association
 3. North Downs Forum
 4. Shepway Area Committee
 5. FHDC/Parish Joint Committee

8. 24/25 Audit

- To discuss the recommendation of the Finance and Administration committee following feedback from the internal auditor in relation to queries around the 2024/2025 AGAR and internal audit. *Recommendation 'to leave the AGAR as completed at the April meeting and provide an accompanying supplementary note'.*

9. Upcoming projects/miscellaneous topics

- Highway Improvement Plan: To consider actions to take as part of the Highway Improvement Plan
- Tree works: To consider the quote for tree works in Ethelburga Grove - £850 total cost for a canopy reduction of a Sycamore tree by approximately 4m in height and 2m lateral (approximately 40% of canopy). Cost includes removal of debris/brush from site.

10. Lyminge Village Hall

- Lyminge Village Hall Tender
- Management group

11. Correspondence and Information

12. Date of next meeting: 10th June 2025