

Lyminge Parish Council

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NOTICE IS HEREBY GIVEN THAT AN ORDINARY MEETING OF Lyminge Parish Council FINANCE AND ADMINISTRATION COMMITTEE is to be held on Monday 10 January 2022 at 7.00 p.m. at Tayne Centre, Rigden Rm

All members of the public are invited to attend the meeting and may speak during item 3.

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of Councillor Interests** (Disclosable Pecuniary or Voluntary Declarations) on any items on the agenda.
- 3 **Adjournment of Meeting for public session** (maximum of 15 minutes in total)
- 4 **To approve the minutes of the committee meeting of 8 November 2021** (attached)
- 5 **Matters arising from Minutes** not covered in this agenda.

Administration

- 6 **Tayne Field playpark** – To receive an update and agree any action
- 7 **Clerk vacancy** – To receive applications and agree any action (to follow)

Finance

- 8 **Management Accounts:**
 - 8.1 To receive and approve **Management Accounts for 30th November 2021** (attached)
 - 8.2 To authorise the Chairman to sign the **bank reconciliation for 30th November 2021** (attached)
- 9 **Management Accounts:**
 - 9.1 To receive and approve **Management Accounts for 31st December 2021** (to follow)
 - 9.2 To authorise the Chairman to sign the **bank reconciliation for 31st December 2021** (to follow)
- 10 **Accounts for payment** - To authorise January's payment list (to follow)
- 11 **2022/23 Budget and Precept Setting:** To receive the tax base figure from FHDC and note the effect on the proposed precept.
- 12 **Funding Applications** – none received to date
- 13 **Date of next meeting:** Monday 14th February in the Rigden Rm, Tayne Centre

Cherri Norman
Clerk and Responsible Financial Officer
5th January 2022