

## Lyminge Parish Council

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**NOTICE IS HEREBY GIVEN THAT AN ORDINARY MEETING OF Lyminge Parish Council FINANCE AND ADMINISTRATION COMMITTEE is to be held on Monday 14th March 2022 at 7.00 p.m. at Tayne Centre, Rigden Rm**

All members of the public are invited to attend the meeting and may speak during item 3.

### AGENDA

- 1 Apologies for Absence**
- 2 Declarations of Councillor Interests** (Disclosable Pecuniary or Voluntary Declarations) on any items on the agenda.
- 3 Adjournment of Meeting for public session** (maximum of 15 minutes in total)
- 4 To approve the minutes of the committee meeting of 14<sup>th</sup> February 2022** (attached)
- 5 Matters arising from Minutes** not covered in this agenda.

#### Administration

- 6 Website** – Sub pages report from Cllr Baldwin.
  - 6.1** Approve “Walk Lyminge” content.
- 7 Play park – Discuss and agree** application for District Fund request of £14,000 as previously discussed at Full Council meeting on 7<sup>th</sup> March 2022.
- 8 Ethelburga Grove** – Boundaries to be discussed and agree how to proceed with management of area.
- 9 Grounds Maintenance and Street Cleaning contracts** – To **discuss** and **agree** further to decisions made at Full Council meeting on 31<sup>st</sup> January 2022.
  - 9.1 Telephone box repairs.
  - 9.2 Replacement of barrier on Jubilee Field.
  - 9.3 Action against moles on Jubilee Field.
  - 9.4 Progress of repainting street furniture and other maintenance work.
- 10 Queens Green Canopy** – To **discuss** and **agree** the procedure for organisations contributing to the cost of purchasing a tree by donating to LPC.

#### Finance

- 11 Management Accounts:**
  - 11.1** To receive and approve **Management Accounts for 28<sup>th</sup> February 2022** (to follow)
  - 11.2** To authorise the Chairman to sign the **bank reconciliation for 28<sup>th</sup> February 2022** (to follow)
- 12 Accounts for payment** - To authorise February’s payment list (to follow)
- 13 Funding Applications** —None at present.
- 14 Date of next meeting:** Monday 11<sup>th</sup> April 2022 in the Rigden Rm, Tayne Centre.

Sarah Harrison  
Clerk  
7<sup>th</sup> March 2022