

Lyminge Parish Council

PO Box 1159
Canterbury, Kent
CT1 9PR
Tel: 07999403948
clerk@lymingeparishcouncil.org.uk



NOTICE IS HEREBY GIVEN THAT AN ORDINARY MEETING OF Lyminge Parish Council FINANCE AND ADMINISTRATION COMMITTEE is to be held on Monday 9th May 2022 at 7.00 p.m. at Tayne Centre, Rigden Rm

All members of the public are invited to attend the meeting and may speak during item 3.

AGENDA

- 1 **Apologies for Absence** - Cllr Luff.
- 2 **Declarations of Councillor Interests** (Disclosable Pecuniary or Voluntary Declarations) on any items on the agenda.
- 3 **Adjournment of Meeting for public session** (maximum of 15 minutes in total)
- 4 **To approve the minutes of the committee meeting of 11th April 2022** (attached)
- 5 **Matters arising from Minutes** not covered in this agenda.

Administration

- 6 **Queens Green Tree Canopy Plaques – Update to be given by Cllr Huntley.**
- Committee to agree action.
- 7 **Bioblitz – Confirmation of Risk Assessment (to follow.)**
- Confirmation of Insurance cover.
- Confirmation if LPC is involved directly with use of official logo for advertising.
- 8 **Mt Pleasant playpark – Committee to consider keeping the existing boundary fence.**
- 9 **Jubilee Bench – Committee to agree site of Court Lodge Green as proposed by LA.**
- 10 **Playparks – Committee to discuss costs for legal representation (attached.)**
- 11 **Jubilee Fields – Committee to discuss rules of use.**
- 12 **Village Hall – Repairs surrounding.**
- 13 **Website – Committee to approve content (to follow.)**

Finance

- 14 **Management Accounts:**
 - 11.1 To receive and approve **Management Accounts for 11th April 2022** (to follow)
 - 11.2 To authorise the Chairman to sign the **bank reconciliation for 11th April 2022** (to follow)
- 15 **Accounts for payment** - To authorise April payment list (to follow)
- 16 **Funding Applications** —None at present.
- 17 **Date of next meeting:** Monday 13th June 2022 in the Rigden Rm, Tayne Centre.

Sarah Harrison
Clerk
2nd May 2022