

LYMINGE PARISH COUNCIL

Correspondence Address:
PO BOX 1159
Canterbury, Kent
CT1 9PR

Tel: 07715 221 705
lymingepc@btinternet.com



NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING OF Lyminge Parish Council is to be held on Monday 23rd May at 7.30 p.m. in the Rigden Room, Tayne Centre, Lyminge.

Members of the public are welcome to attend and may speak during item 5.

AGENDA

- 1 Election of Chairman** and signing of Declaration of Acceptance of Office as Chairman.
- 2 Election of Vice-Chairman** and signing of Declaration of Acceptance of Office as Vice-Chairman.
- 3 Apologies for Absence** – Cllr King & Huntley.
- 4 Declaration of Councillors' interests** (Disclosable Pecuniary and/or Voluntary Declarations) on any items on the Agenda.
- 5 Unconfirmed Minutes of the Council Meeting held on 25th April 2022** – To authorise Chairman to sign (to follow).
- 6 Adjournment of Meeting for public session (maximum of 15 minutes in total).**
- 7 Vacancies** – 2 available.
- 8 Appointments to Committees**
 - 8.1 Finance and Administration Committee - Appointment of Chair (currently Cllr Baldwin and Cllr Dunford as Vice.)**
 - 8.2 Finance and Administration Committee - Appointment of members (currently Cllrs Huntley, Luff and Trayner.)**
 - 8.3 Planning - Appointment of Lead Councillor (currently Cllr Joyce.)**
 - 8.4 Environment – Appointment of Lead Councillor (currently Cllr King.)**
 - 8.5 Social – Appointment of Lead Councillor (currently Cllr Luff.)**
- 9 Appointments to Outside Bodies**

To appoint a representative to:

 - 9.1 Bedingfield Trust (currently Cllr Bergin.)**
 - 9.2 Little Stour and Nailbourne River Management Group (currently Cllr P Trayner.)**
 - 9.3 KALC Shepway Committee (currently Cllrs Joyce and Heywood.)**
 - 9.4 FHDC Parish Planning Forum (currently Cllr Joyce.)**

To review whether the following appointments are necessary and if so, to appoint representative:

 - 9.5 Age UK - Hythe and – vacant.**
 - 9.6 Footpaths (currently Cllrs Joyce & Heywood.)**
 - 9.7 Lyminge Village Hall Management Committee – vacant.**
 - 9.8 Etchinghill Village Hall Management Committee - vacant.**
 - 9.9 Etchinghill Residents' Association - vacant.**
 - 9.10 Lyminge Association – vacant.**

- 9.10 Lyminge Parochial Church Council (liaison Cllr Baldwin.)
- 9.11 Rhodes Minnis Village Hall Committee – vacant.
- 9.12 Tree and Ponds Warden (currently Cllr Heywood.)

- 10 Reports from Community Warden and PCSO (invited.)
- 11 Reports from Ward Councillors (invited.)
- 12 Unconfirmed Minutes of the Meeting of the Council held on 25th April 2022 – To approve and for the Chairman to sign (to follow.)
- 13 Matters arising from the previous minutes not elsewhere on the Agenda.

BUILT ENVIRONMENT

- 14 Neighbourhood Plan – To receive an update from Cllr Joyce.
- 15 Lamp Posts – Report from Cllr Joyce (to follow.)
- 16 Village Hall Repairs – Council to agree on quote (attached.)
- 17 Jubilee Field – Council to agree to reinstate Warden and agree on working group to manage site.

HISTORIC ENVIRONMENT

- 18 Historical Report – Report from Cllr Baldwin (to follow.)

NATURAL ENVIRONMENT

- 19 Natural Environment – Report from Cllr King (to follow.)
- 20 Bioblitz Update – Agree budget (to follow.)
 - 20.1 - Agree Moth Traps (attached.)
- 21 Tayne Field – To discuss mowing (attached.)
 - 21.1 – To discuss dumping of grass cuttings by stream (attached.)
 - 21.2 – To discuss management of area leading to Coach and Horses garden (attached.)
- 22 Ethelburga Grove – To agree management.

SOCIAL ENVIRONMENT

- 23 Social Environment – Report from Cllr Luff (attached.)

FINANCE & ADMINISTRATION

- 24 Management of Accounts:
 - 24.1 March accounts to be received and approved (to follow.)
 - 24.2 Bank reconciliation for March to be received and approved (to follow.)
- 25 Tenders – To confirm contract (to follow) and maintenance schedule (incorporated in point 21.)
- 26 Allotments – To confirm contract (21-20 example attached.)
- 27 Playparks report – To agree (incorporated within Built report by Cllr Baldwin.)
- 28 Corrospondences – Request to trim or cut down tree – (attached.)
- 29 Date of the Annual Parish Meeting (of all electors) – Tuesday 31st May 2022 at 7:30pm, Main Hall, Tayne Centre, Lyminge.
- 30 Date of next meeting – Monday 27th June 2022, Rhodes Minnis Methodist Chapel.

Sarah Harrison
Clerk

Monday 16th May 2022