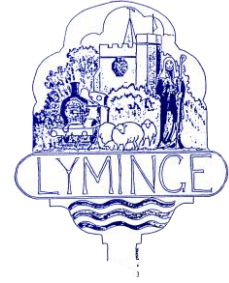


LYMINGE PARISH COUNCIL

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NOTICE IS HEREBY GIVEN THAT A MEETING OF Lyminge Parish Council is to be held on Monday 31st January at 7.30 p.m. Rigden Rm, Tayne Centre

Members of the public are invited to attend the meeting and may speak during item 3.

AGENDA

- 1 Apologies for absence
- 2 Declaration of Councillors' interests (Disclosable Pecuniary and/or Voluntary Declarations) on any items on the Agenda
- 3 Adjournment of Meeting for public session (maximum of 15 minutes in total)
- 4 Chairman's announcements (if any)
- 5 Community Warden and PCSO – To receive report (to be circulated prior)
- 6 Ward Councillors – To receive reports (to be circulated prior)
- 7 Unconfirmed Minutes of the Council Meeting held on 24 November 2021 – To authorise Chairman to sign (attached).
- 8 Matters arising from the previous minutes not elsewhere on the Agenda

BUILT ENVIRONMENT

- 9 Update report (to be circulated prior)
- 10 Planning - To receive the Planning summary report and agree any action required (to follow)
- 11 Woodland Cottages – To receive correspondence from FHDC and consider any action (circulated prior)
- 12 Neighbourhood Plan – To agree next actions

HISTORIC ENVIRONMENT

- 13 Update report (to be circulated prior)
- 14 Information posters/leaflets – To receive an update report and agree any further action regarding a formal celebration/launch (to follow).

NATURAL ENVIRONMENT

- 15 Receive update report from Cllr King with decisions to be considered on the following items (attached):
 - 15.1 Les Preston memorial tree on CLG – To agree Cllr King's recommendation for the species to be a Crab Apple Tree at the location indicated in report, with a square shape wooden protection and plaque (costs to be covered by the family).
 - 15.2 Replacement hedging whips - To agree to the planting of 100 whips by Lyminge Scouts to replace whips lost during previous planting efforts around the edges of Tayne Field (especially the new hedge along the top), Court Lodge Green, and Jubilee Field (especially along the north

- bank between the play park and the climbing equipment), to be supervised by Cllr King in his dual capacity as Councillor and as Assistant Scout Leader.
- 15.3 Lyminge Bee Report - To agree in principle to the use of the LPC logo on upcoming "Lyminge Bee Report" to be authored by Cllr King and include link to a pdf of the report on the Council website, subject to a draft of the report being circulated to the Council for final approval.
- 15.4 Illustrated bird list on eBird – 4 – To agree to adding a link to the Council website for the Lyminge village online and interactive illustrated bird list on eBird
- 15.5 Community Bioblitz – To consider and agree in principle the support of a Community Bioblitz in summer of 2022 (subject to covid restrictions) and agree to allocate some funds from the Environment budget line, subject to a budget being submitted in advance for agreement by Council.
- 15.6 RM environmental management plan – To consider and agree any action in principle for the drafting of a management plan for the two LPC owned fields in Rhodes Minnis which Cllr King can lead on and bring proposals back to full council for further consideration.
- 15.7 Bulb planting on grass triangle by pond – To agree the purchase (up to £400) and planting (by volunteers) of native bulbs and primroses and the purchase of up to three planters with any left-over bulbs to be planted under the trees along the lower boundary of Tayne Field.
- 15.8 Pesticide-free Kent – To consider council support for a Pesticide-free Lyminge strategy and agree any action.
- 15.9 Queen's Green Canopy in celebration of Queen's Jubilee June 2022:
- (i) To receive (ex) Cllr Standen's update regarding purchase of trees and agrees a maximum budget of £1200 (+ VAT) which Cllr King will lead on.
 - (ii) To consider the planting of a heptagon of seven fruit trees on Council-owned land beside the allotments in Rhodes Minnis.
 - (iii) To consider and agree in principle to the planting of a circle of rowan trees on Tayne Field with exact location still to be decided and approved by full council (permission from Lyminge Primary School / KCC may need to be sought).
 - (iv) To consider and agree in principle to the planting of a double staggered row of Cherry Trees on the amenity land in front of Etchinghill village hall, if agreement is provided by FHDC.
 - (v) To consider supporting Elham Primary School in planting a line of seven Silver Birch that will be visible from the Canterbury Road.
 - (vi) To consider and agree in principle to the purchase of 3 plaques (up to the sum of £500 + vat in total) to be installed at the Queen's Green Canopy sites in each of the villages.

SOCIAL ENVIRONMENT

- 16 Update report (to be circulated prior)
- 17 Queen's Jubilee – to receive update from Working Group and note the next meeting date of 10th February at 7.30pm on Zoom

FINANCE & ADMINISTRATION

- 18 Unconfirmed Minutes of the Meeting held on 10th January – To receive and note (to follow)
- 19 Management Accounts for December 2021 – To receive and note (attached)
- 20 2022/23 Budget:
- 20.1 To agree budget (attached)
 - 20.2 To note the Band D tax base received from FHDC is 1147.75 (1135.53 in previous year)
 - 20.3 To agree upon a precept setting and its submission to FHDC
- 21 Grant Applications received – none received

Council to move to closed session due to confidential information

- 22 Clerk vacancy – To receive a report from the interview panel and agree on their recommendations specified in the report (attached):
 - 22.1 The appointment of S.Harrison to the position of Clerk
 - 22.2 The remuneration and terms of service for the position of Clerk, to take effect from 1st February 2022
- 23 RFO contract – To receive an update report from Chair of F&A and agree on the proposed remuneration and terms of service (attached)

Closed session ends

- 24 Correspondence to be tabled (to follow)
- 25 Date of next meeting: Monday 28 February at 7.30pm, Rhodes Minnis Methodist Chapel

Cherri Norman
Clerk and Responsible Financial Officer

Tuesday 25th January, 2022